



TEMPORARY APPOINTMENTS

Per Indiana University Human Resources Policy: Full-time, part-time, or temporary employees should not be employed in or transferred to a position that establishes an immediate supervisor/employee relationship between two individuals who are related by blood, adoption, marriage, or same sex domestic partnership.

LEGAL NAME:

Last, First, Middle

DOB:

Month / Day / Year

SSN:

UNIVERSITY ID#:

EMAIL ADDRESS:

ADDRESS:

Street Address, City, State, Zip Code

ASSIGNMENT TYPE:

- (HP) REGULAR (PERF)** – This assignment normally requires 1000 or more hours of work each calendar year, but no more than 28 hours per week for all jobs combined.
- (HR) REGULAR** – This assignment normally requires less than 1000 hours of work each calendar year, but no more than 28 hours per week for all jobs combined.
- (HS) IU STUDENT** – Undergrad: at least 6 credit hours per semester or 3 in summer; Graduate: at least 4 credit hours per semester or 2 in summer. This assignment normally requires less than 1000 hours of work each calendar year, but no more than 28 hours per week for all jobs combined.
- (HW) WORK STUDY** – Work study card must be attached. No more than 28 hours per week for all jobs combined.

ACADEMIC YEAR:

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OR SUMMER: